# **GUIDELINES ON THE USE OF ARTIFICIAL INTELLIGENCE FOR STUDY MATERIALS, SEMINAR, AND FINAL THESES**

Faculty of Administration and Economic Studies in Uherské Hradiště

**PREAMBLE**

This Directive sets out the rules for the use of artificial intelligence (AI) by students of the Faculty of Administration and Economic Studies in Uherské Hradiště, Vysoká škola Jagiellońská v Toruni (hereinafter referred to as the Faculty) as part of study obligations, seminar and final theses and other tasks. The aim is to promote the use of AI as a support tool, not as a source of ready-made solutions, with an emphasis on preserving students' originality, critical thinking and professional competencies.

**Article 1 – Definition of artificial intelligence**

Artificial intelligence in this Directive means software tools, systems and applications capable of processing and generating content based on inputs entered by the user, including generative models, translators, chatbots, word processing and data analysis tools.

**Article 2 – Principles of AI Use**

1. **AI's supporting role**

AI can be used by students as a tool to expand knowledge, generate ideas, and get inspiration. Students are required to further process the results generated by AI, supplement them with their own conclusions and verify their relevance and accuracy.

1. **Prohibition of direct takeover of outputs**

Direct adoption of AI-generated texts, analyses, solutions, or other outputs without editing is prohibited. Students have to thoroughly adjust the AI results and adapt them to the requirements of their work, demonstrating their own ability to solve tasks and formulate conclusions.

1. **Preserving the author's contribution**

Each work must reflect the student's personal contribution. The use of AI can not replace the process of creating one's own ideas, analyses and conclusions. Students have a responsibility to ensure that their work is original and beneficial.

1. **Referencing AI usage**

If a student uses AI to process a certain part of the work, they are obliged to transparently state this in their work, including a description of how they used AI and how the resulting part was subsequently edited.

**Article 3 – Ethical Aspects**

Students are required to use AI in accordance with the Faculty's ethical rules. Any other use of AI would lead to violation of academic integrity (plagiarism, adoption of ready-made solutions) and will be considered a serious violation of the rules.

**Article 4 – Control and sanctions**

The faculty reserves the right to conduct random reviews of theses suspected of unethical use of AI. In the event of a violation of this directive, the student may be subject to disciplinary measures in accordance with the Study and Examination Regulations and other internal regulations of the Faculty, including the possibility of reprocessing the thesis or rejecting it.

**Article 7 – Final Provisions**

This Directive comes into effect on the day of its approval by the Dean of the Faculty and is binding for all students of the Faculty.

In Uherské Hradiště, on 1.10.2024



doc. RNDr. PhDr. Oldřich Hájek, Ph.D.

Dean, Faculty of Administration and Economic Studies in Uherské Hradiště